

# *Leading the Launch*



*Delivering a payload of  
responsive technologies*



## **Technology Deployment**



HOME OF SCIENCE AND ENGINEERING SOLUTIONS

IDAHO NATIONAL ENGINEERING AND ENVIRONMENTAL LABORATORY

**INEEL SPENT NUCLEAR FUEL PROGRAM  
INDIVIDUAL TRAINING & QUALIFICATION CHECKLIST**  
(Form 414.94)

<b>Employee Name:</b>	JEFFREY BRYANT (000047038)	<b>Date</b>	
<b>Manager Name:</b>	RONALD D DENNEY (000033506)		01-Mar-2000
<b>Function(s) Being Performed:</b>	ADVERSE CONDITIONS SCREENER (SNFP01) CORRECTIVE ACTION DEVELOPER (SNFP05) CORRECTIVE ACTION EVALUATOR (SNFP04) DOCUMENT PREPARER (SNFP16) DOCUMENT REVIEWER (SNFP17)		
<i>Notify Manager of Completed Training Requirements</i>			
<b>REQUIRED RECORDS</b>			
<b>Required</b>	<b>RECORDS</b>	<b>Date Completed</b>	
✓	Employee Position Description (325.01)		Incomplete
✓	Employee Education & Experience Verification Form (414.90)		Incomplete
<b>REQUIRED TRAINING COURSES</b>			
<b>Required</b>	<b>Course Title</b>	<b>TRAIN #</b>	<b>Date Completed</b>
✓	QUALITY ASSURANCE INDOCTRINATION TRAINING	00TRN162	15-Jan-1996
✓	LIMITED COMPANYWIDE MANUALS AWARENESS TRAINING	00TRN248	18-Dec-1998
✓	DOE/RW-0333P ORIENTATION FOR SNF (RETAKE BY 12-Feb-2000)	SNFOA001	Incomplete
✓	GAP INDOCTRINATION FOR SNF	TANFSV33	07-May-1997
<b>REQUIRED READING / INDOCTRINATION TRAINING</b>			
<b>Required</b>	<b>Doc. # / Rev.</b>	<b>Document Title</b>	<b>Initial</b> <b>Date Completed</b>
✓	MCP-100 04	DEVELOPING PROCEDURES	JWB 29-Sep-1998
✓	MCP-106 06	REVIEWING, VALIDATING, & APPROVING A DMCB-CONTROL DOC CH	JWB 29-Sep-1998
✓	MCP-135 05	CREATING, MODIFYING, & CANCELING PROC & DMCB DOCS	JWB 30-Sep-1998
✓	MCP-558 02	STOP WORK AUTHORITY	JWB 25-Feb-2000
✓	MCP-555 01	ICARE ADMINISTRATION	JWB 25-Sep-1998
✓	MCP-557 03	MANAGING RECORDS	JWB 25-Feb-2000
✓	MCP-556 10	PROCESS DEFICIENCY RESOLUTION	JWB 25-Feb-2000
✓	MCP-2547 04	PRICE ANDERSON DEFICIENCY REPORTING	JWB 25-Feb-2000
✓	MCP-2811 04	ENGINEERING CHANGE CONTROL	JWB 29-Sep-1998
✓	FDD-7 02	PROG DESCRIP DOC FOR INEEL SPENT NUCLEAR FUEL PROG	JWB 29-Sep-1998
✓	POL-5 03	QUALITY ASSURANCE	JWB 25-Feb-2000
✓	STD-8 01	STANDARD FOR MANAGEMENT CONTROL PROCEDURE WRITING	JWB 30-Sep-1998
✓	STD-9 01	STANDARD FOR TECHNICAL PROCEDURE WRITING	JWB 01-Mar-2000
<i>Notify Manager of Completed Training Requirements</i>			
Print Official Form 414.94			

## ELECTRONIC PERFORMANCE SUPPORT SYSTEM

# EPSS

*For Tracking and  
Maintaining Qualification  
Status*

**INEEL**  
INTEGRATED NUCLEAR FUEL PROGRAM

## Nuclear Facilities Personnel Training and Qualification Electronic Performance Support System

### *Problem*

INEEL's Integrated Spent Nuclear Fuel Program needed to generate and maintain auditable training records for personnel working in DOE managed nuclear facilities.

### *Baseline Technology*

Generation and maintenance of hardcopy files.

### *Innovative Technology*

This performance support system allows managers to create and maintain job function checklists documenting each employee's qualifications.

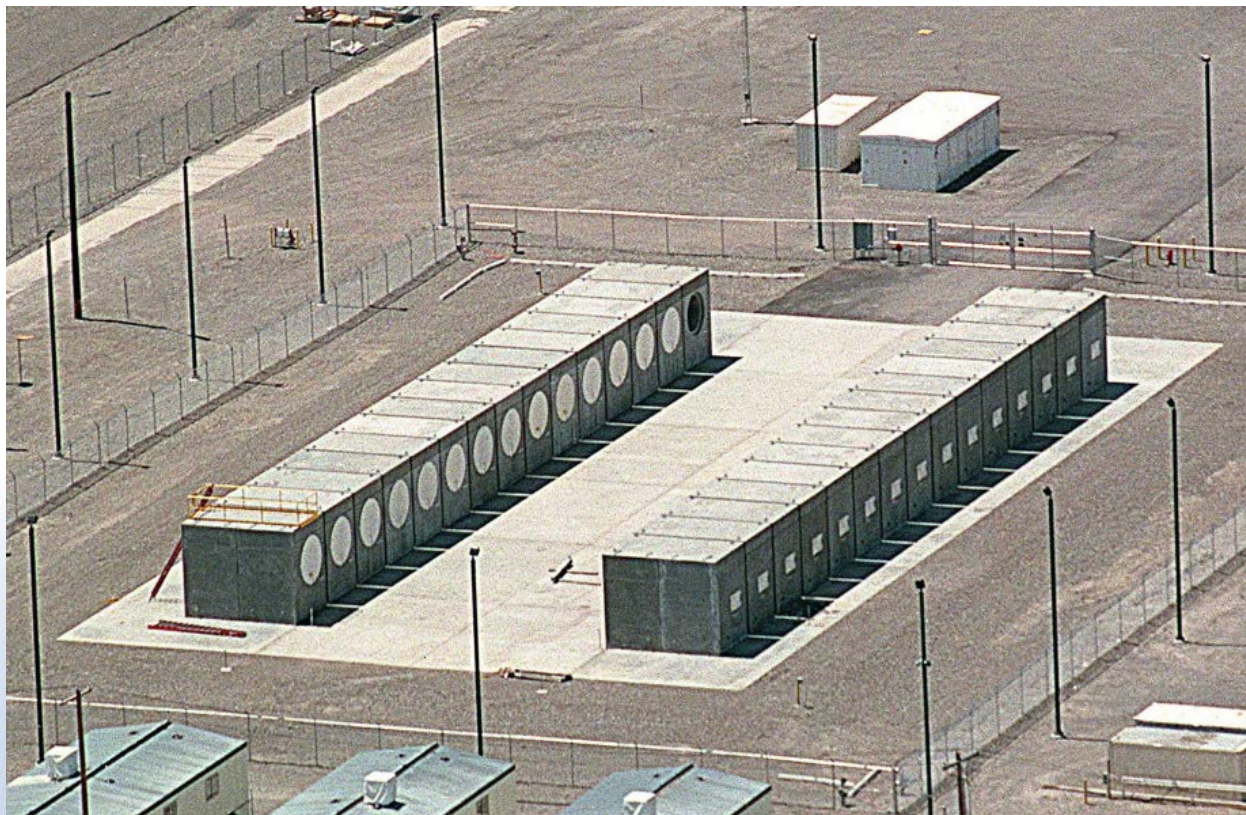
### *Comparison*

This system automates generation and maintenance of training records.

### *Benefits*

This tool allowed the project to reduce effort required to maintain hard copy training records for project planning and research and development personnel.





## Nuclear Facilities Personnel Training and Qualification Electronic Performance Support System

### *Problem*

INEEL's Emptied Spent Nuclear Fuel Facilities project needed to generate and maintain auditable training records for personnel working in Nuclear Regulatory Commission (NRC) licensed nuclear facilities.

### *Baseline Technology*

Generation and maintenance of hardcopy files.

### *Innovative Technology*

This performance support system allows managers to create and maintain job function checklists documenting each employee's qualifications.

### *Comparison*

This system automates generation and maintenance of training records.

### *Benefits*

This tool allowed the project to reduce effort required to maintain hard copy training records for personnel working at INEEL's Modular Dry Fuel Storage Facility.

Project: ID-SNF-103  
Emptied SNF Facilities

**Non-OST**